## DEPARTMENT OF PUBLIC WORKS

### **Frequently Asked Questions**

### Q: What days and hours are the Public Works Department open?

A: The Public Works Maintenance and Operations Division is open Monday thru Friday, 7:00 a.m. - 4:00 p.m.

# Q: If I have an emergency situation and the Public Works Department is closed, who can I call for help?

A: If you have a Public Works related emergency after hours, call the Police Department at (201) 547-5477. The Police Department will take your information and contact the Public Works Duty Supervisor at home. There is a Public Works Duty Supervisor on call 24 hours a day, seven days a week.

## Q: If there is a piece of playground equipment that needs to be repaired, who should I contact?

A: The Parks Maintenance Department routinely inspects the playground equipment in the City parks and immediately makes any necessary repairs. If you spot a piece of equipment that is in need of repair, please contact the Public Works Department at 201-547-4449.

### Q: How do you determine which streets should be resurfaced?

A: The Division of Engineering and Traffic and Transportation Maintenance Divisions conduct a survey every five years in which the condition of every street throughout the City is evaluated and rated. Using the data collected during this survey, the Department determines which streets should be resurfaced and prioritizes the necessary work.

### Q: What is the Adopt-A-Park / Adopt-A-Lot Program?

A: The Adopt-A-Park/ Adopt-A-Lot Program is a program which allows for local businesses, schools, service organizations and even families to adopt a city park or lot and perform basic park maintenance tasks. The adoption is for a one-year period and a sign is hung at the park naming the adopters. If you are interested in adopting a park, please contact Mr. Rodney Hadley at (201) 547-4449 or the City at (201) 547-5500 for further information.

### Q: Who do I call for permits for dumpsters and handicapped parking?

A: Division of Traffic and Transportation, please call Joao D'Souza at (201) 547-4471.

### Q: When is a traffic signal installed?

A:. The determination to install a traffic signal results from engineering examination and judgment of nationally established warrants by traffic and transportation. A signal warrant analysis study examines traffic volumes, movements, and speeds, excessive side street delays, pedestrian and school zone activities, types and history of accidents, the roadway and signal system, and combinations of the above. Improved safety and traffic flows are the goal. The justification of signalization and type, additional lanes, and related improvements are concluded in the report.