

**City of Jersey City**  
**Department of Administration**  
**Office of Equal Opportunity/Affirmative Action**  
280 Grove Street, Room 103  
Jersey City, New Jersey 07302  
Tel: 201-547-4533; Fax: 201-547-5022  
**Jerramiah T. Healy, Mayor**  
**Brian O'Reilly, Business Administrator**  
**Roger Grego, Assistant Business Administrator**

Tuesday, January 08, 2008

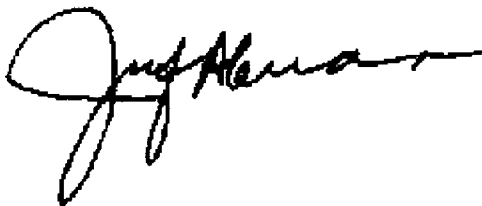
Dear Sir/Madam:

The Department of Administration, Office of Equal Opportunity, is sending the enclosed bid information to you as a local, minority and/or woman-owned business that you may bid as a contractor, supplier or subcontractor on this project. The Invitation To Bid states the scope of work.

We strongly encourage you to review the specification(s) and submit your bid(s). Bid forms may be obtained at the Jersey City Housing Authority Purchasing Agent, 400 U.S Highway # 1, Marion Gardens Bldg. # 7, Jersey City, New Jersey 07306 between the hours of 9:00 am and 4:00 pm Monday through Friday (excluding holidays).

Please notify the Office of Equal Opportunity if you plan to apply.

Sincerely,



**Jeana F. Abuan**  
**EEO/AA Officer**

## INVITATION FOR BID

The Housing Authority of the City of Jersey City (hereinafter called the Authority) will receive sealed bids for the following:

**Request For Proposal: Apartment Window Replacement at 72/82 Danforth Avenue  
Period of One (1) Year  
Bid Opening Date: Tuesday, January 15, 2008 @ 2:00 PM**

**Public Bid Opening: Furnishing & Delivery of Stove Parts, For All Sites, Delivery to the Central Warehouse  
Bid Opening Date: Wednesday, January 16, 2008 @ 11:00 AM**

**Request For Proposal: Roof Replacement @ Berry Gardens (199 Ocean/92 Danforth Avenue  
Bid Opening Date: Wednesday, January 16, 2008 @ 2:00 PM**

**Public Bid Opening: Bathroom Reglazing and/or Resurfacing of Bathtubs "As Needed" for a Period of One (1) Year  
Bid Opening Date: Wednesday, January 23, 2008 @ 11:30 AM**

**Public Bid Opening: Furnishing & Delivery of Janitorial Supplies, For All Sites, Delivery to the Central Warehouse  
Bid Opening Date: Wednesday, January 23, 2008 @ 12:00 PM**

All bid openings will be held in the Conference Room of the Authority, 410 U.S. Highway #1, Marion Garden, Bldg. #8, Jersey City, New Jersey 07306. No late bids will be accepted.

Bidding documents, including plans and specifications, may be obtained by faxing to 201-547-6643 or picked up at 410 U.S. Highway #1, Marion Gardens, Bldg. #8, Jersey City, New Jersey 07306 in the Purchasing Department between the hours of 9:00 A.M. and 4:00 P.M., Monday through Friday, (excluding holidays).

The Authority reserves the right to reject any or all bids and to waive any informalities in bidding.

Bids will be awarded only to the corporation or other entity under whose name qualifications and other documentation are submitted. Corporate affiliates, subsidiary or parent corporation or related entities are not automatically qualified.

Firms choosing to submit their bids via the "United States" mail are required to have said mail delivered prior to appointed bid opening time. Proper consideration must be given to allow for weekends and holidays.

The Authority will only accept original and originally executed bidding documents (including but not limit to the Bid, Affidavits, Qualification Questionnaire, Statement of Ownership, Statement of Compliance, HUD Directive, and Affirmative Action).

Continuation: Invitation For Bid  
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**All bidders must supply a copy of the organization's "Business Registration Certificate" issued by the Division of Revenue in order to be eligible for award consideration.**

All bidders must supply a copy of the organization's "Business Registration Certificate" issued by the Division of Revenue in order to be eligible for award consideration.

Photocopies and or telefax copies of such documents will not be accepted in lieu of originals.

All bids must be enclosed in properly sealed envelope bearing on the outside the name of the bidder and the title of the bid contained therein.

The provision of Affirmative Action Program (AAP) are incorporated herein. Full requirements of the program may be obtained with the bid documents.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the date of the bid without the consent of the Authority. Schedule of withdrawal and administrative charges are included with the bid documents.

Continuation: Invitation For Bid

Equal Employment Opportunity Employer for Minority/Women/Veterans/Handicapped Persons.

By:

Kenneth Pinnock Jr.  
Purchasing Agent

For:

Maria T. Maio  
Executive Director

**Reference Number: M1864**

**PUBLICATION: Thursday & Friday, December 27th & 28th, 2007**